

-----  
In the Matter of  
A Privacy Complaint  
Filed Against

Review and Determination by  
New York State Education Dept.  
Chief Privacy Officer

Jericho Union Free School District  
-----

On March 12, 2022, a complaint

District Response

with my office. I remind the District that it is obligated, in accordance with § 121.4 of the regulations of the Commissioner of Education, to establish and communicate to parents, eligible students, teachers, principals and other staff its procedures to file complaints about breaches or unauthorized releases of student data and/or teacher or principal data.

Additionally, the District's investigation was inadequate under the circumstances. When the District learned that a link with student information was inadvertently sent to 45 students in June 2020, it should have, at minimum, determined whether the link was accessible to the 45 students; whether these students opened the link; and whether—and, if so, when and how—these students deleted the email containing the link. Merely requesting that students “disregard” the email was insufficient.

Moreover, the District failed to



All responses to this determination are to be sent to [privacy@nysed.gov](mailto:privacy@nysed.gov).

April 29, 2022

Louise DeCandia  
Chief Privacy Officer  
N