

Report of School Closure and Report of School Re-Opening

Part b of Education Law §15 and [Circ Reg 155.17\(f\)](#), each charter school, county board of cooperative educational services (BOCES) and local educational agency, the charter school district of the City of New York and each charter school shall file the Report of School Closure and Report of School Re-Opening with the State Department of Education. The Report of School Closure and Report of School Re-Opening shall be filed by the charter school, BOCES or local educational agency on or before the date specified in the Report of School Closure and Report of School Re-Opening.

- The school shall be notified by the State Department of Education of any health department order issued by the State Department of Health due to a COVID-19 outbreak;
- The school shall be notified by the State Department of Education of any health department order issued by the State Department of Health due to a COVID-19 outbreak;
- The school shall be notified by the State Department of Education of any health department order issued by the State Department of Health due to a COVID-19 outbreak;
- The school shall be notified by the State Department of Education of any health department order issued by the State Department of Health due to a COVID-19 outbreak.

State Department of Education shall be notified by the State Department of Education of any health department order issued by the State Department of Health due to a COVID-19 outbreak. The Report of School Closure and Report of School Re-Opening shall be filed by the charter school, BOCES or local educational agency on or before the date specified in the Report of School Closure and Report of School Re-Opening.

The Report of School Closure and Report of School Re-Opening are available on the SED My Access website at [www.nysed.gov/myaccess](#) in the NYSED Base System. If you are unable to access the website, please contact the SED My Access Helpdesk at myaccess@nysed.gov.

If you are unable to access the SED My Access website, please contact the SED My Access Helpdesk at [212-518-0600](tel:2125180600) or myaccess@nysed.gov. For more information, please visit www.nysed.gov/myaccess.

Attachment A
How the 2020-21 School Reopening – Instructional Models Report will be accessed on the SED
Myad VedPefano Sbrbych he fy sp

The **2020-21 School Reopening – Instructional Models** Report will be accessed on the SED
Myad VedPefano Sbrbych he fy sp

Part 155.17(f) of the Regulations of the Commissioner of Education shall apply to the closure of a school district, BOCES, or charter school.

The Report of School Closure shall be filed by the Chief Executive Officer of the LEA (school district, BOCES, or charter school) with the Commissioner of Education.

1. Go to the [NYSED Website](#);
2. Click on the link "Report of School Closure";
3. Enter the SEDDAS account ID;
4. Under the heading "My Account" click on "Report of School Closure";
5. Click on "New Report";
6. In the box labeled "Report of School Closure" form, which requires the following information:

- school(s) that were closed
- the date of closure and anticipated duration of closure (if known)
- the reason for closure, including any relevant documents, such as a closure order from a county Department of Health
- date that notification regarding the closure was made to the BOCES District Superintendent (if applicable)

When the information is submitted, the Report of School Closure will be processed.